Rate Contract For

Supply of LED Items

At

Ahmedabad University, Ahmedabad

Tender No. : AU/TEN/FM/25-26/003

Tender Issue Date : 05th June 2025

Last Date of Submission : 19th June 2025

# Rate Contract

1. Ahmedabad University, Ahmedabad, invites sealed bids for the Supply of LED Items on Rate Contract Basis for a period of one year which may be extendable up to one more year. The estimated yearly consumption of Supply of LED Items is approximately Rs. 2 Lakhs. Interested parties may send their tender in sealed cover addressed to the Procurement Office, **Ahmedabad University, Commerce Six Roads, Navrangpura, Ahmedabad** superscripted with the words “**Rate Contract for Supply of LED Items”** up to 19th June 2025 at 12:00 PM.
2. The tender contains specification and allied technical details with specification and the Price Schedule of the various items detailed in Annexures.
3. The bid should be sealed by the bidder in covers super-scribed **"Bid for Rate Contract for Supply of LED Items"**. The Technical Bid will be analyzed and the Financial Bid of only those firms who are found eligible in Technical Bid will be opened in due course and the eligible firms would be intimated there of accordingly.

## Schedule of Tender

Last date and time of receipt of tender : 19th June 2025 at 12:00 PM

1. Tender documents may be downloaded from the above-mentioned website: www.procurement.ahduni.edu.in

## General Terms and Conditions

1. **Parties:** The parties to the contract are the contractor (the tenderer to whom the work have been awarded) and the Ahmedabad University through Procurement Officer, Ahmedabad University, Ahmedabad for and on behalf of the Registrar, AHMEDABAD UNIVERSITY, Ahmedabad .
2. The tender should be submitted by those firms who are manufacturers / Authorized distributors/ dealer (Documentary Proof required).
3. Bidders are requested to quote their prices on a firm & fixed basis for the entire period of the Contract. Bids of the firms received with prices quoted on a variable basis shall be rejected without assigning any reasons and no communication in this regard shall be made.
4. Quotations qualified by such vague and indefinite expression such as “Subject to prior confirmation”, “Subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional bid shall be rejected summarily.
5. At any time prior to the date of submission of tender, Tender Inviting Authority may, for any reason or decision, modify the terms & conditions of the tender document by a corrigendum or addendum displayed on the website of Ahmedabad University. To provide reasonable time to take the amendment into account in preparing their bid.
6. Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
7. **DOCUMENTS COMPRISING THE BID:** The bids prepared by the bidder shall comprise (1) Bid with financial and technical details.

**Minimum Criteria:** - To qualify, the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria: -

1. Duly filled format of Technical Bid & required document proof as per Annexure – I.
2. **Financial Status:** - The average annual turnover from similar jobs of the firm should not be less than 10 Lakhsin the last three years. Copies of profit & loss account and balance sheets duly authenticated by a Chartered Accountant for the last three years should be enclosed.
3. Copy of Income Tax Return Acknowledgement for the last Three years.
4. Copy of PAN Card.
5. Copy of GST Registration Certificate
6. Copy of MSME Certificate (if applicable).
7. Certificate of Manufacture / Authorized Distributor / Authorized Dealer.
8. Attested copy of deed of partnership, if the firm is a partnership concern of Memorandum and Articles of Association duly certified in case of Company.
9. Copy of cancelled cheque.
10. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm

/ Agency etc.

1. Certificate as per given Annexures.
2. Broachers, original technical catalogue with detailed specifications and picture of the product offered, if relevant.

**Financial Bid:** The financial bid shall contain:

1. Price Bid Form [As per Annexure - V] – Price must be quoted as per format specified, failing which tender shall be summarily rejected.
2. **Signing of Tender:** Individual signing the tender or other documents connected with contract must specify whether he signs as:
3. A sole proprietor of the concern or constituted attorney of such sole proprietor.
4. A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by the power of attorney duly executed by the partners of the firm.
5. Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.
6. A person signing the tender form or any document forming part of the tender on behalf of another person should have the authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, Ahmedabad University, Ahmedabad may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
7. The tenderer should sign and affix his firm’s stamp at each page of the tender and all its annexure as the acceptance of the offer made by the tenderer will be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER**.

### BID PRICES:

1. It should be submitted in form given in **Annexure V**. The price quoted will be exclusive of taxes and inclusive of all applicable charges (i.e. packing, forwarding, postage and transportation) at F.O.R. AHMEDABAD UNIVERSITY, Ahmedabad and shall be fixed and final. Taxes, as applicable, will be extra, which will be separately quoted in the bid, At the time of payment Income Tax or any other Tax payable shall be deducted at source.
2. The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the University.
3. The rate quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

### TECHNICAL EVALUATION:

1. Detailed technical evaluations shall be carried out by university pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any deviation. The University’s determination of bid’s responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The University shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.
2. The University may call the responsive bidders for discussion to facilitate and assess their understanding of the scope of work and its execution. However, the University shall have sole discretion to call for discussion.
3. AHMEDABAD UNIVERSITY shall have right to accept or reject any or all tenders without assigning any reasons thereof.

### FINANCIAL EVALUATION:

1. Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price, that is, the unit price shall prevail and the total price shall be corrected by the University. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
2. The AHMEDABAD UNIVERSITY does not bind himself to accept the lowest bid or any bid and reserves the right to accept the whole or any part of the bid or portion of the job offered; and the bidder shall provide the same at the rates quoted. The AHMEDABAD UNIVERSITY reserves the right to reject any or all offers received in response to a tender or cancel or withdraw the tender notice without assigning any reason, whatsoever. The rate contract is awarded to the lowest one bidder and item wise to the firm(s) who have quoted the lowest rate(s) for item(s).
3. **Award of Contract:** The University shall consider placing orders for jobs on those bidders whose offers have been found technical and financially acceptable. The University reserves the right to counteroffer price(s) against price(s) quoted by any bidder.
4. **Validity of the bids:** Validity: The quoted rates must be valid for a period of 90 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the bidder withdraws, modifies or changes his offer during the validity period, bid is liable to be rejected, and the liquidated damages shall be imposed without assigning any reason thereof. The bidder should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

1. **Contract Period**: The rate contract for Supply of LED Items initially for a period of

(1) one year and can be continued / renewed for further (1) year subject to satisfaction of the Ahmedabad University (AHMEDABAD UNIVERSITY), Ahmedabad and on mutual consent of both the parties subject to the condition/ rules framed by the Government of India from time to time.

1. **Right of acceptance:** The AHMEDABAD UNIVERSITY reserves the right to accept the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The AHMEDABAD UNIVERSITY reserve the right to reject any or all tenders / quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained.
2. **Delivery:** Delivery of goods shall be made by the supplier within 7 days of placing of purchase order, however, in case of emergent requirement firm has to supply the required quantity of goods within 3 days of placing of order also. In special cases the items are to be delivered at a very short notice i.e. within 24 hours. All the aspects of safe delivery shall be the exclusive responsibility of the supplier.

If the supplier fails to deliver the goods on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total ordered value shall be levied subject to maximum of 10 % of the total ordered value.

If at any time during the currency of the contract, the supplier encounters conditions hindering the timeliness of the goods and performance of services, the supplier shall promptly inform the AHMEDABAD UNIVERSITY, for extension of the delivery schedule accordingly. On receiving the supplier’s communication, the AHMEDABAD UNIVERSITY, shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier’s contractual obligations by issuing an amendment to the contract.

In the case of package supply where the delayed portion of supply materially hampers, liquidated damages charges shall be levied as above on the total value of the package of the purchase order concerned. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.

1. **Signing the Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein within seven days of the issue of the Letter of notification of award.
2. **Specification:** The Contractor must confirm in writing that the goods supplied by them shall be as per specification of goods mentioned in Annexure – “IV” and in case of any variation, the contract shall be liable to be cancelled immediately.
3. **Guaranty / Warranty Period:** The bidder must provide original equipment manufacturer (OEM) onsite warranty from the date of completion of satisfactory delivery.
4. **Quality of goods:** The firm will be entirely responsible for the quality of supplied goods/ materials. The supplier should replace the rejected/ damaged stores within 10 days, failing the penalty which will be imposed by the University.
5. **Payment Term:** The Bill in triplicate may be sent to this office for settlement after satisfactorily delivery against each order. The bill should have full particulars of the items. Payment shall be made to successful bidder only in Indian rupees.

No Payment shall be made in advance nor shall the loan from any financial institutions be recommended on the basis of the order of award of work.

The Contractor shall submit the bill only after satisfactorily delivery of the material to the satisfaction of the AHMEDABAD UNIVERSITY. The case of issuing sanctions and passing of bill for payment will be initiated on receipt of a pre-receipted bill invoice from the Contractor. No payment will be made for goods being rejected.

1. **FORCE MAJEURE:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party hall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.

1. **Insolvency etc:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AHMEDABAD UNIVERSITY shall have the power to terminate the contract without any prior notice.
2. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it or transfer to any other person or party in any manner without having first obtained permission in writing of AHMEDABAD UNIVERSITY, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
3. **Right to call upon information regarding status of work:** AHMEDABAD UNIVERSITY, will have the right to call upon information regarding status of work / job at any point in time.
4. The decision of AHMEDABAD UNIVERSITY, regarding interpretation of the Terms & Conditions and the Agreement shall be final and binding on the Agency.
5. The quantity indicated in the Annexure below shall be considered as an annual requirement.
6. **Other Conditions:** Successful firm will be required to do the work / job for a period of one year from the date of award the contract. AHMEDABAD UNIVERSITY, shall, however, reserve the right to terminate the contract at any time without assigning any reason.
7. No escalation in rates on any account will be permitted during the contract period. Also, no subsidy will be given over the quoted rates.
8. All pages of the tender and related papers are to be duly authenticated by tenderer.
9. Please indicate if you are currently registered with any Govt. Organization and if registered, furnish all relevant details.
10. Taxes if payable extra should be clearly mentioned otherwise no Taxes charges will be paid.
11. Please states whether business dealings with your firm presently stand banned, blacklisted by any Government organization and, if so, furnish relevant details (Refer annexure - II).
12. The items will have to be supplied at the university site. No transportation/cartage charges will be provided for the same.
13. AHMEDABAD UNIVERSITY shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which no additional payment shall be made.

### The firm should have an Office or a Branch Office located at Ahmedabad . Availability of a responsible person on call on all working days between 09.00 Hrs. to 18.00 Hrs.

1. The bidder shall be bound by the details furnished by him/her to the Ahmedabad University while submitting the tender or at subsequent stage. Upon selection of the Tenderer, if at any stage, the documents furnished by him/her are found to be false, it would be deemed to be a breach of terms of contract, the contract shall be cancelled at the discretion of competent authority.
2. The Successful Tenderer should also provide the name and mobile number of a key person, who can be contacted at any time, even beyond office hours on holidays. The person should be capable of making arrangement for supply of the desired items even on short notice to AHMEDABAD UNIVERSITY.
3. The firm has not been blacklisted in the past by any government/ Private institution and there is no Vigilance/CBI case pending against the firm supplier.
4. The rate quoted by firm should be final and written in ink or typed against each item and should not be overwritten.
5. Each page of the Tender Notice should be signed and stamped by the bidder in token of having accepted the same.
6. The AHMEDABAD UNIVERSITY reserves the right to place an order for supply of any items mentioned in the Financial Bid or otherwise, to any other firm(s) in an emergency/unavoidable situation.
7. Inspection: The Registrar, AHMEDABAD UNIVERSITY shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
8. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AHMEDABAD UNIVERSITY, in that event the security deposit shall also stand forfeited.
9. In case of any dispute or differences arising under the terms of this Agreement the same shall be settled by reference to arbitration by a sole Arbitrator to be appointed by Registrar, AHMEDABAD UNIVERSITY.
10. The provisions of Arbitration and Conciliation Act 1996 shall be applicable.
11. **Legal Jurisdiction:** The agreement shall be deemed to have been concluded in Ahmedabad, Gujarat and all obligations hereunder shall be deemed to be located at Ahmedabad, Gujarat and Court within Ahmedabad, Gujarat will have Jurisdiction to the exclusion of other courts.

**Annexure – I**

## TECHNICAL BID

(Tenderer may use separate sheet wherever required)

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No**  **.** | **Details of the Tenderer / Bidder** | **Page No.** | **Remarks** |
| 1. | Name & Address of the Tenderer/ Bidder |  |  |
| 2. | Complete Address |  |  |
| 3. | State clearly whether it is Sole proprietor or Partnership firm or a company or a government  Department or a Public Sector Organization |  |  |
| 4 | Whether each page of Tender and its annexure have been signed and stamped |  |  |
| 5 | Whether Bidders have quoted for each item mentioned in Chapter V (Yes/No) (If NO, then please attach a list of quoted items with the  Technical Bid without indicating price) |  |  |
| 6 | List of Major Customer may be given on a separate sheet and proof of satisfactory supply,  if any |  |  |
| 7 | Last 3 years Income Tax Certificate |  |  |
| 8 | Copy of GST Registration Certificate |  |  |
| 9 | Have you previously worked with any government / private organization? If yes, attach the relevant proof. (Also provide an affidavit that you have  not quoted the price higher than previously supplied by any government University) |  |  |
| 10 | Permanent Account Number |  |  |
| 11 | Bank Details |  |  |
| 12 | Whether copies of authenticated balance sheet  for the past three years enclosed |  |  |
| 13 | Name and Mobile Number of a Key person, who can be contacted at any time. The person should be capable of taking orders and making  arrangement for supply of the desired items. |  |  |
| 14 | Email Id |  |  |

* **In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.**

Date: Name :

Place: Business Address :

Signature of Bidder : Seal of the Bidder :

**Annexure - II CERTIFICATE**

(To be submitted in letter head of the company/ firm)

I/ We hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/University on any account.

I/ We also certify that firm will supply the item as per the specification given by the University and abide all the terms & conditions stipulated in tender.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and University may imposed any action as per Tender rules.

Date: Name :

Place: Business Address :

Signature of Bidder : Seal of the Bidder :

**Annexure – III**

**CERTIFICATE OF PRICE JUSTIFICATION**

[To be given on letter head]

Tender No.:

I/We, M/s. certify that the rates provided are our best rates and justify the market pricing for the mentioned quality and quantity of products.

SIGNATURE AND STAMP OF THE BIDDER

**Annexure – IV**

# Approximate Quantity with Recommended Make & Model

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Supply of Electrical Material** | | | | |
| Sr No. | Material | Approved Make | Approximate Quantity | Units |
| 1 | LED bulb 9watt B22 base (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 100 | Nos |
| 2 | LED bulb 9watt E27 base (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 350 | Nos |
| 3 | LED tube lights 20watt 4ft (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 500 | Nos |
| 4 | LED tube lights 10watt 2ft (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 50 | Nos |
| 5 | Round LED Panel Lights 6 inch (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 100 | Nos |
| 6 | Round LED Panel Lights 7 inch (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 100 | Nos |
| 7 | Square LED panel lights 6 inch (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 50 | Nos |
| 8 | Square LED panel lights 7 inch (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 50 | Nos |
| 9 | Panel Lights 2\*2ft 36watt 110 lm/W (3000K/6500K) | SYSKA/Panasonic/Lightberry or equivalent. | 100 | Nos |
| 10 | LED PL-L Lights 18watt (3000K/6500K) | Wipro or equivalent. | 100 | Nos |
| 11 | LED strip lights 12watt/meter 6500K | PHILIPS/Panasonic/Osram or equivalent. | 10 | Nos |
| 12 | LED driver 12volt 10A | PHILIPS/Panasonic/Osram or equivalent | 10 | Nos |
| 13 | LED Driver Item code LSSLOX0319 | Havells or equivalent | 50 | Nos |
| 14 | LED Driver Item code LSSLOX0366 | Havells or equivalent | 50 | Nos |
| 15 | LED Driver Item code- LD 40/220-240/1A0 L CS IN | OSRAM or equivalent | 50 | Nos |
| 16 | LED Driver Item code- X032C070V045FNP0AO | PHILIPS or equivalent | 50 | Nos |
| 17 | Linear lights 25watt 4000K 4ft | Panasonic or equivalent | 15 | Nos |
| 18 | LED flood lights 50watt | Panasonic/Lightberry or equivalent | 25 | Nos |
| 19 | LED flood lights 100watt | Panasonic/Lightberry or equivalent | 50 | Nos |
| 20 | LED flood lights 200watt | Panasonic/Lightberry or equivalent | 10 | Nos |

**Annexure - V**

**Financial Bid Format for Financial Bid**

## (To be submitted on the letterhead of the company / firm)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr No. | Material | Quoted Make | Approximate Quantity | Unit Price | Tax % | Tax Amount | Units |
| 1 | LED bulb 9watt B22 base (3000K/6500K) |  | 100 |  |  |  | Nos |
| 2 | LED bulb 9watt E27 base (3000K/6500K) |  | 350 |  |  |  | Nos |
| 3 | LED tube lights 20watt 4ft (3000K/6500K) |  | 500 |  |  |  | Nos |
| 4 | LED tube lights 10watt 2ft (3000K/6500K) |  | 50 |  |  |  | Nos |
| 5 | Round LED Panel Lights 6 inch (3000K/6500K) |  | 100 |  |  |  | Nos |
| 6 | Round LED Panel Lights 7 inch (3000K/6500K) |  | 100 |  |  |  | Nos |
| 7 | Square LED panel lights 6 inches (3000K/6500K) |  | 50 |  |  |  | Nos |
| 8 | Square LED panel lights 7 inch (3000K/6500K) |  | 50 |  |  |  | Nos |
| 9 | Panel Lights 2\*2ft 36-watt 110 lm/W (3000K/6500K) |  | 100 |  |  |  | Nos |
| 10 | LED PL-L Lights 18 watts (3000K/6500K) |  | 100 |  |  |  | Nos |
| 11 | LED strip lights 12watt/meter 6500K |  | 10 |  |  |  | Nos |
| 12 | LED driver 12volt 10A |  | 10 |  |  |  | Nos |
| 13 | LED Driver Item code LSSLOX0319 |  | 50 |  |  |  | Nos |
| 14 | LED Driver Item code LSSLOX0366 |  | 50 |  |  |  | Nos |
| 15 | LED Driver Item code- LD 40/220-240/1A0 L CS IN |  | 50 |  |  |  | Nos |
| 16 | LED Driver Item code- X032C070V045FNP0AO |  | 50 |  |  |  | Nos |
| 17 | Linear lights 25watt 4000K 4ft |  | 15 |  |  |  | Nos |
| 18 | LED flood lights 50watt |  | 25 |  |  |  | Nos |
| 19 | LED flood lights 100watt |  | 50 |  |  |  | Nos |
| 20 | LED flood lights 200watt |  | 10 |  |  |  | Nos |

1. I/We have gone through the terms & conditions stipulated in the tender enquiry document and confirm to accept and abide by the same.
2. Rate must be quoted as per specification specify in Annexure V
3. No other charges would be payable by the University.

### Note:

1. **The bidder must submit Financial Bid in separate envelopes and clearly mention Financial Bid in Bold Letters at the top of the envelope and strictly as per the format given above only)**

Date:

Place:

Name :

Business Address: Signature of Bidder: Seal of the Bidder :