

1. Name
2. DOB
3. Post applied for
4. Subject Area
5. Current Designation
6. Current Institution
7. Tabulated educational record: Bachelor's degree onwards, institution, year of graduation
8. Tabulated work experience (include post-doctoral work): designation, organization, duration/dates, nature of work - keywords
9. Teaching:
 - a. Courses taught at prior Institution(s): title, level, year, contact hours, approximate class size;
 - b. New courses developed: attach course outlines;
 - c. Course feedback received from students: course and instructor rating averages for each course (indicate rating scheme), significant student comments;
 - d. Development of other teaching materials: provide relevant details;
 - e. Pedagogical innovations (eg, "Project based Learning - PBL"): provide relevant details;
 - f. Workshop/Laboratory development: provide relevant details;
10. Research:
 - a. Research projects undertaken (and present status): include any startup or seed grants and those from external funding agencies - title, agency, amount and duration;
 - b. Publications list: specify where first or lead or corresponding author;
 - c. Significant conferences list (where proceedings have been published): split into two lists - national and international;
 - d. Doctoral students supervised list (name of candidate, thesis title, year).
11. Awards & recognitions list (include Academy Fellowships here): name of award, agency, year
12. Membership of professional bodies/societies: agency, year
13. Self-development (eg, Workshops, training schools attended): name/title, year

14. Consulting projects list: title, organization

15. Service contributions to the prior Institution: committees/activity, year

16. Statement of contribution: a narrative, sectioned statement that summarizes contributions in teaching, research and service

17. Statement of teaching that you plan to undertake in the next three years: list of courses - core and electives - that can be taught, proposed development of new teaching materials and pedagogical innovations, laboratory participation

18. Statement of research that you plan to undertake in the next three years: title of the projects/problems with a brief description, new areas to be explored

19. Names and contact details of 3 referees who are willing to comment on your professional work.